



135th Bolton Fair

August 11th - 13th 2017

Farmers' Market

Vendor Rules & Information



DATES

You have the choice of either 2 or 3 days! As a Farmers' Market vendor, you have the choice of either attending 2 days or all 3. This has been well received and we will be doing it again. Make sure to make your selection on the entry form.

	<u>Fair Hours</u>	<u>Vendors Open</u>	<u>Vendor Set-up</u>
Thursday, August 10 th	midway only	setup only	8 am – 4:00 pm
Friday, August 11 th	9 am - 9 pm	noon – 6 pm	8 am – 8:30 am
Saturday, August 12 th	9 am - 9 pm	9 am – 6 pm	6 am - 8:30 am
Sunday, August 13 th	9 am - 6 pm	9 am – 6 pm	6 am - 8:30 am

VEHICLES Use Gate 3 which will enable you to park near your display. Insurance Regulations prohibit vehicles moving on the fairgrounds when the fair is in operation. Note: there is no power available in the parking area. If you need power, let us know and we will try to accommodate you.

COMING & GOING Our fairgoers expect to find and enjoy the activities and events we have advertised. You must not break down your display before the advertised closing time above.

RAIN or SHINE The Bolton Fair will be held rain or shine (and we are praying extra hard this year for no rain). The fairgrounds are often windy; canopies must have corners heavily anchored. There will be no refund for any reason. New England weather is unpredictable but the fair must go on - come prepared!

BOOTHS/DISPLAYS Space under tables visible to the public should be covered to the ground. Displays should be neat, professional and safe to the public. Any scales used must be certified.

TENT & TABLE RENTAL You may rent a tent and tables through the Bolton Fair's tent vendor. Contact Callahan's Rent-a-Tent at 1-978-368-7609. If you rent a tent from another vendor, you must put it up and take it down yourself. Our contract with our tent supplier does not allow for other tent vendors on the fairgrounds.

OVERNIGHT It is possible to stay overnight on the fairgrounds in your van or camper. Please make arrangements with us before your arrival. Space is limited and there are no water or electrical hook ups available.

ELECTRICITY There is electricity available. Please see electrical requirements sheet for prices. Generator use is not permitted except with permission.

ANIMALS No pets or animals are allowed.

SECURITY Security personnel are on the fairgrounds. Many exhibitors leave the bare bones of their exhibit on their space. However, the fairgrounds are large and The Bolton Fair will not guarantee the safety of anything left unattended.

ADVERTISING This is an annual event extensively advertised in all available local media including radio, newspapers, the internet, etc. We are expanding our advertising this year and expect to draw in lots more patrons as a result.

FINAL INFORMATION **Complete** vendor packages will be sent immediately prior to the fair and include exhibitor passes, map of the route 495/Bolton/Lancaster area and other pertinent information.

BALLOON SALES/RAFFLES/DRAWINGS Balloon sales or giveaways are prohibited. All raffles, drawings, etc., free or otherwise, must be pre-approved by Commercial Director. No Pets or Bicycles are allowed.

SUBLETTING Subletting of space is prohibited.

BOLTON FAIR MERCHANDISE The sale of merchandise bearing The Bolton Fair Logo is only authorized with approval of the Licensor and the execution of additional agreements and the payment of license fees.

SURVEYS/QUESTIONAIRES Surveys and questionnaires, etc., must be pre-approved by the Licensor.

TRASH You must leave your space as you found it. **You are responsible for hauling away your own trash.**

SPACE LOCATION We will be placing all vendors on the same side starting from the pond and proceeding across the bridge toward the entrance as necessary.

The Licensor reserves the right to relocate any exhibitor right up until fair time.

BADGES Farmer's Market Vendors will be issued vendor badges again this year. These badges will be available to you at Gate 3 when you enter on the first day. All vendors will be issued three badges per booth if attending 3 days and two badges per booth if attending 2 days. This badges gives you entrance into the fair for all three days. Vendor may purchase additional tickets at the discounted rate of \$8.00 each per day.

You will also be issued a parking pass which will help insure only the correct vehicles are parked close to the Farmers' market. The parking pass will be waiting for you at Gate 3 with your Framers Market Vendor badges the first day of your arrival.

CONFIRMATION Your receipt of this License is your invitation to the 2017 Bolton Fair. If you are applying for the first time, the License must be approved by the Licensor before it is considered final. Your cancelled check is your confirmation. Early submittal is encouraged as the documents are reviewed in early May.

When completing the License please do not use "same as last year" in the merchandise or space requirements section. Please fill out the form completely to ensure timely processing.

Any questions contact Lynn Jordan at info@boltonfair.org.

The Bolton Fair Inc. Farmers' Market License

2017

LICENSE entered into by and between The Bolton Fair, Inc., hereinafter called the Licensor and _____, hereinafter called the Licensee. The Licensee agrees to rent space on the Licensor's grounds on August 11, 12, 13, 2017 for purposes of selling the following products:

Products to be displayed:

(Please be very specific. Any products not on this application may be removed at the request of The Bolton Fair Committee)

I would like to reserve (please select):

Select One	Size	Number of Days	Price
	10ft (frontage) x 10ft (deep)	2	\$75.00
	10ft (frontage) x 10ft (deep)	3	\$100.00
	20ft (frontage) x 10ft (deep)	2	\$100.00
	20ft (frontage) x 10ft (deep)	3	\$150.00

If you have other needs, contact Lynn Jordan at 978-365-7206 and we will try to accommodate you.

Cost: see table above \$ _____
Electricity: \$25.00 (if needed) One-110/20A \$ _____
Late Fee: 20% after July 31, 2017 \$ _____
Total Enclosed \$ _____

If you plan to attend only two days, please circle which two days: Friday / Saturday / Sunday

Make Checks Payable to: The Bolton Fair, Inc.

Signatures and Contact Information on Back

Farmers' Market License

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The Licensee agrees to hold the Licensor harmless and without financial responsibility for any damage to any property owned by the Licensee while upon the Licensed Premises, and further agrees to protect and hold harmless the Licensor from any claims, suits, legal actions or responsibility for any injuries received by any person or persons while upon the Licensed Premises. Upon request the Licensee agrees to furnish a surety liability bond satisfactory to Licensor for faithful performance of these conditions. The Licensee agrees not to sublet the Licensed Premises.

The licensee also understands that The Bolton Fair is held outdoors and accepts all conditions of weather, grounds, and placement etc. and agrees not to hold The Bolton Fair liable for any reason. The Licensee also agrees to pay all Bolton Fair legal costs for any legal actions taken against the Bolton Fair Inc.

Licensor reserves the right to determine any product offered for sale by the Licensee not to be in the best interest of the Fair and its patrons, and to prohibit display and/or sale of said product.

The Rules and Information attached hereto constitute and are hereby made part of this License.
This License is subject to approval of The Bolton Fair, Inc.

Printed Name _____ Title: _____
Date: _____
State Tax ID or SS # _____
Business Name: _____
Address: _____ Phone (day) _____
_____ (evening) _____
Email Address: _____

***It is very important to submit an email address for notifications of last minute notices, changes or updates.
Updates and notices will only go out via email.***

Signature of Licensee or Representative: _____

Any questions contact Lynn Jordan
Email info@boltonfair.org
Bolton Fair Office (978-365-7206)
Bolton Fair Fax (978-365-2120)

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